

ALTERAR PARA PORTUGUÊS | PASSER AU FRANÇAIS

PAY TAXES IN PORTUGAL



HOW TO PAY TAXES IN PORTUGAL

On *Portal das Finanças* you have access to all your payment obligations. Go to: [Iniciar Sessão > A minha Área > Pagamentos](#) and find out about outstanding payments, either within the deadline or overdue, being recovered through the tax enforcement procedure.

You have the following **payment options**:

DIRECT DEBIT

It enables you to make regular payments automatically through the bank account registered with *Autoridade Tributária e Aduaneira - AT*.

The accession procedure to this service is free of costs and may be made directly on [Portal das Finanças](#) or in any local tax office.

It is made by tax and you may define the maximum amount authorized to be debited into account, as well as a closing date for the accession.

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Note:

To pay an amount by direct debit, in which the payment is due on a given month or on the first working day of the following month, you must have completed the accession procedure before the 15th of that month (or before the 10th in the case of instalment payments). The accession procedure is recommended to be initiated 5 working days before the deadline referred to above.

You can still change the terms of accession or inactivate the authorization on *Portal das Finanças* or in any local tax office. For your information, *AT* will send a communication before the debit is made and after the payment.

HOW TO USE – Sign up for the direct debit payment [here](#), on *Portal das Finanças* or in any local tax office.

For further information on the procedure for accession and management of the direct debit authorisations, consult [this link](#). There are also available questions, by tax type (FAQ). For instance on [Cidadãos > Apoio ao Contribuinte > Questões Frequentes > IRS > Pagamentos](#).

MB WAY

It enables you to make payments using the app *Sit.Fiscal-Pagamentos* or on [Portal das Finanças](#). Payments can be made anywhere, provided that you have access to the internet, via mobile phone or other device. When the icon MB Way appears on the screen it indicates that the payment may be performed by this mean.

HOW TO USE – to use this method of payment you must install and activate the MB Way service. For further information, please consult <https://www.mbway.pt/>.

For quick access to the collection documents available for payment through MB Way, use the *app Sit.Fiscal-Pagamentos*. If you don't have access to it yet, you can download it from the [app Store](#) or on [Google Play](#). Find out more about it [here](#).

ATM

It enables you to make payments in any ATM, with the reference of the collection document provided by AT.

HOW TO USE – Go to a ATM, use your bank card, select the option “*Pagamentos ao Estado*” (Payments to the State) and follow the instructions given.

HOME BANKING

It enables you to make payments with the reference of the collection document provided by TA, using your smartphone, tablet or PC.

HOW TO USE – access your bank's official website and follow the instructions for making payments.

OTHER PLACES – LOCAL TAX SERVICES, POST OFFICES AND BANKS

If you choose to pay your taxes through the traditional channels, we suggest the use of a bank card because it is quicker and safer than cash or check.

If you still prefer to make the payment by **check**, please take into account the following instructions, applicable either for certified and non-certified checks:

- Use crossed checks issued to *IGCP, E.P.E.* or to *Agência de Gestão da Tesouraria e da Dívida Pública*, except when the payment is made at a post office, in which case you must issued the check to *Correios de Portugal*;
- Checks must be dated with the day of payment or one of the two days immediately preceding;
- Please write down the following sentence: “*Pagamento de Impostos*” (meaning tax payment);
- Insert the *NIF* – Tax Identification Number of the debtor;
- Indicate the payment reference.



Please note:

- It is only possible to make cash payments of quantities less than or equal to EUR 500.
- It is not possible to pay quantities greater than or equal to EUR 100,000 with Debit Cards or MBWAY. However, the limit laid down by your bank may be different from the one mentioned before.



FOR FURTHER INFORMATION

- Check the leaflet "[How to pay taxes from abroad](#)";
- Contact the [Tax and Customs Authority's call centre \(CAT\)](#) through the number + 351 217 206 707, every working day from 9H00 to 19H00;
- Contact the electronic service [e-balcão](#) on *Portal das Finanças*.